

**SYLLABUS**  
**MATH 75B SECTION 03 CALL NO. 80184**  
**FALL 2009**  
**MONDAY, WEDNESDAY, and FRIDAY 10:40 – 11:50 AM**

**Instructor:** Barbara Gwinn-Edwards  
**Email:** [bgwinn@csusb.edu](mailto:bgwinn@csusb.edu)  
**Office:** JB 522  
**Office Phone Number:** 909-537-3624 (ext 73624 from on campus)  
**Office Hours:** MWF 9:50 – 10:30 am  
or by appointment.  
**Class location:** UH 263

**Text:** Elementary & Intermediate Algebra by **Sullivan, Struve, Mazzarella**,  
Custom Edition for California State University, San Bernardino

**Materials:** Textbook, notebook or three ring binder with paper (including graph paper), 4"X6" index cards, ruler, pencils, and eraser.. Work done in pen will not be accepted. **NO CALCULATORS.**

**Course Content:** We will study exponents, polynomials, and rational expressions. We will cover Sections 1.1 - 1.7, 2.2 - 2.6, 3.1 - 3.6, and 5.1 - 5.5 of the text.

**Homework:** Homework and reading will be assigned for each day of the course. To be successful in the class it is of extreme importance that you keep up with the work. Homework will be assigned every class and will be completed online on MyMathLab. You will need a MyMathLab access kit (which comes with the textbook when it is new; stand alone kits can be purchased online), valid email address, and course ID. For this course, the ID is **gwinn-edwards62625**. Enroll at <http://www.coursecompass.com>. Homework will be due every class day at 11:59 pm. Two computer labs with MyMathLab software will be available to you in JB-382 and JB-384. These assignments will account for 10% of your overall grade. Late MyMathLab homework will not be accepted without compelling reason. Some homework problems may be answered in class but if you are having difficulty, I encourage you to visit me during office hours to get your questions answered. If office hours are not convenient for you, then feel free to make an appointment or visit the Learning Center in UH 361 for tutoring.

**Quizzes:** There will be four (4) quizzes during the quarter. Each quiz is worth 50 points for a total of 200 points. Some of these quizzes may be given as take home quizzes, on these you are encouraged to work with a classmate when solving the problems, but you are required to write up your work independently. (Copied work will not be tolerated, and identical or almost identical work will share a single score.) There will be no makeups of the quizzes without serious and compelling reasons.

**Exams:** There will be two (2) midterm exams during the quarter worth 200 points each. If you will be absent on the day of a midterm, notify me, and I will give you the midterm in advance. If you still miss one of the midterms, the grade you receive on the final will be given as the grade for the missed midterm. Hence there will be NO makeup midterms. If you take both midterms, and your percentage score on the final is better than on one of your midterms, then your lowest midterm score will be replaced by your final score.

**Final Exam:** The final exam will be held on **Friday, December 11<sup>th</sup> from 10:00 until 11:50 pm** and will be worth 200 points. There are no make-ups of the final exam. So if a student does not show up for the final, they will be given an "NC". In order to pass this class you will have to earn a minimum of 70% on the final.

**Exit Cards:** A daily assessment will be given at the end of each class period except on midterm and quiz days. I will have you answer a question or do a short problem related to that day's lecture on a 4" x 6" index card which you will provide for yourself. You will be able to use your notes, hence you should pay attention and take good notes. Each exit card will be worth 4 points for a total of 100 points for the quarter. They will not be returned to you.

<b>Grading:</b>	MathLab Homework	100	points
	Exit Cards	100	points
	Quizzes	200	points
	Test 1	200	points
	Test 2	200	points
	<u>Final Exam</u>	<u>200</u>	<u>points</u>
	Total	1000	points

**Grading Scale:** This course is graded CR/NC and credit is not degree applicable. Credit will be earned by 70+% of the total possible points and a passing score on the final exam.

<b>Important Dates:</b>	Friday, September 25 <sup>th</sup>	First day of class
	Wednesday, October 14 <sup>th</sup>	Last day to drop without record
	Wednesday, November 11 <sup>th</sup>	No class, Veterans' Day Holiday
	Friday, November 27 <sup>th</sup>	No class, Thanksgiving and State Budget Closure Day
	Monday, November 30 <sup>th</sup>	No class, State Budget Closure Day
	Monday, December 7 <sup>th</sup>	Last day of class
	Friday, December 11 <sup>th</sup>	Final Exam, 10 – 11:50 pm

**Policies:**

- The student is responsible for all material covered in the class, and also for all announcements made therein.
- Cell phones, pagers, MP3 players, and other devices capable of electronic communication must be turned off during lectures, exams, and quizzes. Such devices must not be visible during an exam or quiz.
- Students are expected to conduct themselves at all times in an appropriate manner. Using or giving improper assistance during a test will not be tolerated. See the CSUSB policy on cheating and plagiarism in the CSUSB Bulletin of Courses under "Academic Regulations and Procedures".
- Students arriving late or leaving class early will not be tolerated. If you must miss a portion of a class, please notify me in advance.
- Please save conversation with your classmates for before or after class.
- No food is allowed in the classroom.
- If you are in need of an accommodation for a disability in order to participate in this class, please let me know ASAP and also contact Services to Students with Disabilities in UH 183, (909)537-5238.
- Free tutoring is available in the Learning Center, UH 361, (909)537-5038.